

# Midwest Farms, L.L.C.

Date: \_\_\_\_\_

P.O. Box 86, Burlington, CO 80807

## Application For Employment

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed (religion), national origin, ancestry, marital status, pregnancy, handicap, sexual orientation, arrest or conviction record, membership in state or U.S. Military Reserves or any other characteristic protected by law that does not prohibit performance of essential job functions.

### I. Personal Information *(Please Print & complete all information, regardless of submission of resume or other credentials.)*

Name: Last First Middle

Present Address \_\_\_\_\_

Social Security Number Telephone Message Phone

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (valid drivers's license, birth certificate, Green Card, etc.) within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

Position(s) Applying For: \_\_\_\_\_

1. Is there any information we would need about your name or use of another name for us to be able to check your educational and work record? Please specify:  
\_\_\_\_\_
2. Do you have any relatives who are presently (or have formerly been) employed by Midwest Farms, L.L.C.? If so, whom and what relation?  
\_\_\_\_\_
3. How were you referred to Midwest Farms, L.L.C.? \_\_\_\_\_
4. Have you ever been convicted of a felony within the last 7 years?  Yes  No

If yes, please explain: \_\_\_\_\_  
(A criminal conviction or plea of guilty will not necessarily disqualify you from employment and will be considered only as it relates to the job(s) for which you are being considered.)

5. Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  Yes  No  
*Proof of citizenship or immigration status will be required upon employment.*
6. If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No
7. Are you available to work:  Full Time  Part Time (Times Available \_\_\_\_\_)  Temporary

### II. Educational History

	School Name/Location	Year Completed	Degree/Diploma Received	GPA
High School	_____	_____	_____	_____
Tech. Training	_____	_____	_____	_____
College	_____	_____	_____	_____
Graduate	_____	_____	_____	_____

Describe any specialized training, apprenticeship skills and extra-curricular activities.  
\_\_\_\_\_

**III. Employment Record** *Please include all employment of your last four employers.*

1. \_\_\_\_\_  
Company Name (Current/Most Recent Employer) Starting Position Last Position  
 Full-time  Part-time  
\_\_\_\_\_  
Address Dates Employed: \_\_\_\_\_  
\_\_\_\_\_  
From To  
\_\_\_\_\_  
Manager/Supervisor Telephone Wage/Salary  
Description of duties: \_\_\_\_\_  
\_\_\_\_\_  
Reason For Leaving or Seeking Other Employment? \_\_\_\_\_

2. \_\_\_\_\_  
Company Name Starting Position Last Position  
 Full-time  Part-time  
\_\_\_\_\_  
Address Dates Employed: \_\_\_\_\_  
\_\_\_\_\_  
From To  
\_\_\_\_\_  
Manager/Supervisor Telephone Wage/Salary  
Description of duties: \_\_\_\_\_  
\_\_\_\_\_  
Reason For Leaving or Seeking Other Employment? \_\_\_\_\_

3. \_\_\_\_\_  
Company Name Starting Position Last Position  
 Full-time  Part-time  
\_\_\_\_\_  
Address Dates Employed: \_\_\_\_\_  
\_\_\_\_\_  
From To  
\_\_\_\_\_  
Manager/Supervisor Telephone Wage/Salary  
Description of duties: \_\_\_\_\_  
\_\_\_\_\_  
Reason For Leaving or Seeking Other Employment? \_\_\_\_\_

4. \_\_\_\_\_  
Company Name Starting Position Last Position  
 Full-time  Part-time  
\_\_\_\_\_  
Address Dates Employed: \_\_\_\_\_  
\_\_\_\_\_  
From To  
\_\_\_\_\_  
Manager/Supervisor Telephone Wage/Salary  
Description of duties: \_\_\_\_\_  
\_\_\_\_\_  
Reason For Leaving or Seeking Other Employment? \_\_\_\_\_

NOTE: We may contact all of the employers including supervisors and managers listed on this application to verify all information, including work record, unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for the exclusion.

\_\_\_\_\_  
(Employer's Name)

\_\_\_\_\_  
Reason

\_\_\_\_\_  
(Employer's Name)

\_\_\_\_\_  
Reason

**IV. References** *Please include previous supervisors, co-workers or other business contacts not listed on previous page.*  
**DO NOT LIST RELATIVES OR FRIENDS**

1. _____	_____	_____
Name	Years Known	Telephone
_____	_____	_____
Address	Occupation	Relationship
2. _____	_____	_____
Name	Years Known	Telephone
_____	_____	_____
Address	Occupation	Relationship
3. _____	_____	_____
Name	Years Known	Telephone
_____	_____	_____
Address	Occupation	Relationship

**V. Work Availability**

1. If your application receives favorable consideration, when will you be available to begin work? \_\_\_\_\_

2. Do you have any objection to working overtime?  Yes  No

3. Can you travel if required by this position?  Yes  No

4. Can you perform the essential functions of the job for which you are applying without reasonable accommodations?  Yes  No

If No, describe accommodation required: \_\_\_\_\_

**VI. Salary Requirements**

If your application receives favorable consideration, what salary/hourly rate would you require?

\$ \_\_\_\_\_ per \_\_\_\_\_

**VII. Supplemental Information**

**Other Qualifications**

Summarize special job related skills and qualifications acquired from employment or other experience. List involvement in any professional or other relevant associations including volunteer work.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Check Skills/Equipment Operated**

<input type="checkbox"/> CRT/PC	<input type="checkbox"/> Microsoft Works	<input type="checkbox"/> Spectrophotometer	<input type="checkbox"/> Microscope
<input type="checkbox"/> Calculator/10 key	<input type="checkbox"/> Microsoft Word	<input type="checkbox"/> Ultrasound	<input type="checkbox"/> Has valid Co. Drivers License
<input type="checkbox"/> Typewriter wpm _____	<input type="checkbox"/> Lotus	<input type="checkbox"/> Hand Held Data Entry	
<input type="checkbox"/> Excel	<input type="checkbox"/> PowerPoint	<input type="checkbox"/> Can Artificially Inseminate Sows	
<input type="checkbox"/> Windows	<input type="checkbox"/> Word Perfect	<input type="checkbox"/> Semi Tractor Trailor w/CDL	

State why you feel you should be considered for employment with Midwest Farms, Inc.

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In Midwest Farms consideration of my application, I agree that I will upon Midwest Farms request, provide documents to establish my identity and eligibility to work in the United States. I further agree, in consideration of the furnishing of information, which I hereby authorize, that, subject to my response below, Midwest Farms may be provided (a) by any of my former employers with information regarding my prior employment and (b) by any educational institution with my academic records. I acknowledge that the submission of false information by me in connection with securing employment with Midwest Farms on this application or elsewhere may be cause for immediate termination of my employment at any time, should I be employed by Midwest Farms.

I understand that any offer of employment is contingent on satisfactory results of a criminal record check and a drug screening, administered at a company specified facility and with my consent to release results, in confidence, to Midwest Farms for the sole purpose of employment consideration.

I ACKNOWLEDGE, UNDERSTAND AND UNCONDITIONALLY ACCEPT THIS AGREEMENT.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## Equal Opportunity Employer

### For Midwest Farms Use Only

Interview Comments:

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**AUTHORIZATION**

**CRIMINAL RECORDS CHECK**

Have you ever been convicted of a crime or pleaded no contest for any offense or violation other than minor traffic violations within the last 7 years?  Yes  No

If you are uncertain whether or not to list a particular infraction, consult with a Midwest Security or Midwest Farms Human Resources Representative.

If yes, please explain: \_\_\_\_\_

(A conviction or plea of guilty will not necessarily disqualify you from employment and will be considered only as it relates to the job(s) for which you are being considered.)

Do you have any pending criminal charges against you?  Yes  No

If yes, describe the nature of the charges, date issued, and county and state issued: \_\_\_\_\_

\_\_\_\_\_

**Please Print**

**Name**

First

Middle

Last

\_\_\_\_\_

**Use of any Previous Names**

First

Middle

Last

\_\_\_\_\_

**Current County of Residence**

**State**

\_\_\_\_\_

**Previous Counties and States of Residence during past 7 years**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Social Security #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

\* Date of Birth and Social Security number are requested in order to obtain accurate retrieval of records.

**Midwest Farms, L.L.C.**

To: Applicant

From: Donna Hilt, Administration

Date: \_\_\_\_\_

Given the difficulty in securing criminal records outside of Burlington, we will still permit you to begin your employment effective \_\_\_\_\_. Should a records check reveal activity not disclosed by you, we may terminate your employment at any time.

\*\*\*\*\*

I, \_\_\_\_\_ agree to the terms stated above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date